**Advance Excel Assignment 5**

**1. How many types of conditions are available in conditional formatting on Excel?**

**1.** 8

**2. How to insert a border in Excel with the Format Cells dialog?**

**2**. Right-click on the cell, select format , select borders , click on whatever border suits.

**3. How to Format Numbers as Currency in Excel?**

**3.** By selecting “General “ in the number column and selecting the currency from dropdown.

**4. What are the steps to format numbers in Excel with the Percent style?**

4. By selecting “General “ in the number column and selecting Percent from drop down.

**5. What is a shortcut to merge two or more cells in excel?**

**5. "Alt" + "H" + "M" + "M."**

**6. How do you use text commands in Excel?**

**6.** By selecting “General “ in the number column and selecting text from drop down.